

Form No.- CAS (Const.) – 03

For University/Constituent College only
(Para 1.6.0 of the Statute)**Check Slip for Promotion of Lecturer (Senior Scale) to the post of Reader Under Career advancement Scheme vide Gazette Notification No.- 486 Dt. 26.06.2008 of Human Resource Development Department, Ranchi Validity 27.07.1998 to 31.12.2008****(To be filled and forwarded by University)** (Para-4.3.4 of the statute)

(In case of incomplete or ambiguous information, it will not be entertained by JPSC.)

1. Name of the Candidate : _____

2. Subject : _____

3. (i) Name of the Univ. Department/College : _____

(ii) It is University Department or Constituent College: _____

If constituent College mention date on which College may Constituent: _____

4. Name of the University : _____

5. Date of substantive appointment as lecturer -

D	D	M	M	Y	Y	Y	Y
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6. (a) Date of promotion as Lecturer (Sr. Scale) -

D	D	M	M	Y	Y	Y	Y
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(b) Date of promotion as Lecturer (Senior Scale) on the recommendation of the Commission-

D	D	M	M	Y	Y	Y	Y
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(Enclose letter of the commission)

(c) Approval of the syndicate in the promotion of Lecturer (Senior Scale), in accordance with the recommendation of the Commission:

Yes No

if yes, annex, Notification Letter. No.....dated.....

7. Educational Qualification of the Candidate :-

Examination	Board/University	Subject	Year of Passing	Division/Class	% of Marks
Matric					
Intermediate					
Graduation					
Post Graduate					
M.Phil					
Ph.D					

Initial of Registrar

8. Computation of admissible period for promotion to Reader (Para 4.1.0 (a) of the statute):

Sl.	Particulars	From	To	Duration
i)	Period rendered in University department			Y Y M M D D
ii)	Period rendered in Degree college managed and maintained by University			Y Y M M D D
iii)	Total admissible period under Career Advancement Scheme			D D M M Y Y
iv)	Date of completion five yrs.of continuous service as Lecturer (Senior Scale)			D D M M Y Y

(9) Proposed date of promotion to the post of Reader:
(Para 4.0.0 of the Statute)

D	D	M	M	Y	Y
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(10) Assessment of performance for Promotion to Reader (Para 4.1.0 of the Statute):

(i) Date of awarded Ph.D Degree:

D	D	M	M	Y	Y
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Or

has equivalent published work : Yes No

If yes, give details _____

(ii) Report of the referees : _____

(iii) Number of Quality Research papers published (Please do not mention publication beyond proposed due date of promotion):

Research Paper	Date of Publication	Name of the Journal

(iv) Books authored by candidate (Please do not mention publication beyond proposed due date of promotion):

Name of Books	Subject	Pages	Date of Publication	Name of Publishers

(v) Contribution to the education innovation: Yes No

If Yes, give details: _____

(vi) Whether candidate design of new courses : Yes No

If Yes, give details : _____

(vii) Extension activities : Yes No

If Yes, give details : _____

(viii) Any other research experience : _____

Name of the Candidate:

Initial of Registrar

- (ix) Date of participation in two refresher course/summer trainings of approved duration after placement in the Lecturer (Sr. Scale):
(Please do not mention beyond proposed due date of promotion)

Date	Period	Venue

Or

Engaged in other appropriate continuing education programmes of comparable quality as may be specified or approved by the UGC (within due date) –

11. Up to date good performance appraisal reports from the date of promotion as Lec.(SS) till proposed date of promotion as Reader in the form to be approved by the chancellor for the purpose (As per para 4.1.0 (e) & 4.3.8 of the statute);
(Fill up and enclosed Annexure-I)
12. Whether the proposal was ever rejected by the commission :- Yes No
If Yes, give details with letter No. of the commission: _____
13. Date of Promotion as Reader Recommended by Screening Committee (Original copy of the proceeding & chart of the Screening Committee need to be enclosed) :-
(Para 4.3.4 of the statute)
14. Whether the proposal is accordance to Para 4.3.4 of the statute :- Yes No

Certify that all information given above have been verified by me on the basis of record /documents which are correct.

Date :-

Signature of Registrar

Seal :-

List of Enclosures:

Name of the Candidate:

Annexure-I (See Sl. No. 11 of Check Slip)
(See Para-4.3.8 of the Statute)

- (a) Performance Appraisal records in Prescribed Performa. According to the Procedure and in the form to be approved by the Chancellor for the purpose.

Give details as follows :

Year	Whether Performance Appraisal records enclosed Yes/No	Remarks of the screening committee

Date :

Signature of Registrar
Seal :

Name of the Candidate: