

Post – Assistant Professor(Backlog)

Subject – Commerce

Instructions to candidates regarding provisional marks uploaded on
Commission's website

- i. All candidates are directed to fill the information in form – A enclosed herewith and email the same with all necessary enclosures.
- ii. Candidates who have claimed exemption of NET/JET have to email the following documents:
 1. For PhD registered prior to 11.07.2009 : Certificate as per clause 5(iii) a to e of the advt. certified by authority mentioned in clause 5(iii) f of the advt. along with PhD registration certificate.
 2. For PhD registered after 10.07.2009 : Certificate in proof of PhD degree awarded on the basis of UGC prescribed Minimum Standard and Procedure Regulation 2009, as amended vide 2016 Regulations certified by competent authority along with PhD registration certificate.
- iii. Regarding claim for increase of marks :
 1. For increase of marks from 10th standard to Post Graduation degree relevant mark sheets along with copy of provision/rule wherein calculation of percentage is clearly mentioned must be attached if claim for increase of marks is related to consideration of percentage.
 2. For claim of increase in marks for NET/JET/PhD :
 - i. For JRF PhD : JRF award certificate along with document regarding availing this JRF award for PhD awarded.
 - ii. For PhD as per 2009 UGC Regulation with NET/JET without JRF : Proof of PhD awarded as per 2009 UGC Regulation such as Pre PhD Course work certificate, PhD course work certificate, Certificate issued by competent authority for proof of PhD awarded as per 2009 UGC Regulation, Certificate issued by competent authority for clause 5(iii)

- a to e of the advt. etc. as may be the case along with PhD registration certificate and NET/JET certificate.
- iii. For NET/JET without PhD : NET/JET certificate.
- iv. For PhD as per 2009 UGC Regulation without NET/JET : Proof of PhD awarded as per 2009 UGC Regulation such as Pre PhD Course work certificate, PhD course work certificate, Certificate issued by competent authority for proof of PhD awarded as per 2009 UGC Regulation, Certificate issued by competent authority for clause 5(iii) a to e of the advt. etc. as may be the case along with PhD registration certificate.
3. For claim of increase in marks for Experience :
- a. For teaching experience : Copy of Appointment Letter along with Experience certificate issued by Registrar/Principal/Head of Institution.
- b. For post PhD research experience :
1. For post PhD fellowship : Post doctoral fellowship award certificate along with documents related to continuity of fellowship for the claimed duration of experience.
2. For Research Associate/Research Scientist etc : Copy of Appointment Letter and Experience certificate issued by competent authority.
4. For claim of increase in marks for Publication :
- a. For published papers in journals and best paper/poster award : Can be claimed as per schedule – VII of Appendix – A of the advt.
- b. For books and chapters in edited books : Can be claimed by attaching copy of relevant pages of books and chapters being published by University/National Institutes/Standard publishers along with ISBN proof if it is assigned to the books.

Claim for increase of marks must be relevant to information mentioned in sl. nos. – 19, 22, 23 and 24 of the application provided for Advt. No. – 05/2018

iv. Regarding Caste certificate :

Caste certificates enclosed with the application are not found to be in order in the following cases:

- a. Caste certificate enclosed with the application is not in form-I (for SC and ST category candidates) or in form-II (for BC-I and BC-II category candidates). Caste certificates were sought in form-I and form-II as mentioned in the advt.
- b. Caste certificate enclosed with the application is issued below the rank of Sub Divisional Officer.
- c. Candidate's caste certificate enclosed with the application is not issued in the name and address of father.

All candidates are advised to recheck their caste certificates submitted along with application and if they find that their caste certificates fall under any of above three cases, then they must submit caste certificate as instructed below:

Submit caste certificate if it is issued in above mentioned form-I or form-II by Sub Divisional Officer or authority above it at the time document verification.

OR

Issue caste certificate in form – IV for SC and ST category candidates or in form – XI (FORM OF NON-CREAMY LAYER CERTIFICATE TO BE PRODUCED BY EXTREMELY BACKWARD CLASSES/BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS/ADMISSION TO STATE EDUCATIONAL INSTITUTIONS UNDER THE GOVERNMENT OF JHARKHAND) for BC-I and BC-II category candidates as per circular No. – 1754 dated 25.02.2019 of Jharkhand Govt. and submit it at the time of document verification. Caste certificate in form –IV and XI as per circular No. – 1754 dated 25.02.2019 of Jharkhand Govt. issued by Circle Officer or authority above it is valid.

Last dates for submission of filled form – A, claim for increase of marks, Caste certificate, documents related to exemption of NET/JET etc.

1. Filled form – A, documents regarding exemption of NET/JET and claim for increase of marks have to be submitted through email to email Id – **ap52018@jpsc.gov.in** till 08.02.2022.
2. **It is compulsory for all candidates to email filled form – A till 08.02.2022.**
3. Claim for increase of marks **received after 08.02.2022 will not be accepted.** Claim for marks increase by other modes i.e. other than email will not be accepted.
4. Caste certificate must be submitted at the time of document verification. After document verification caste certificate will not be accepted.

Note :

All the enclosures i.e. filled form-A along with necessary attachments, attachments for claim of increase in marks etc. must be scanned as a single pdf file and has to be emailed by the same email Id which is mentioned in the application provided for Advt. no. – 05/2018.

Form - A

Sl. No.	Degree	Registration date	Completion Date	Whether completed or pursuing or not registered
01.	M. Phil			
02.	PhD			

Name :

Registration No. :

Subject : Commerce